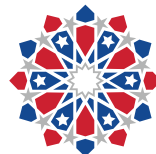


For a lifetime of success.

# Information Guide



AMERICAN  
UNIVERSITY  
OF BAHRAIN



## For a lifetime of success.

**The American University of Bahrain (AUBH) is the first comprehensive, purpose-built, American-style university in the Kingdom of Bahrain.**

Our University offers an American-style education which fosters interaction and collaboration between students, faculty and the professional community, resulting in a unique educational journey for students, going beyond what's learned in the classroom.

AUBH is proud to be licensed by the Higher Education Council of the Ministry of Education of Bahrain, and is seeking accreditation with one of

the six U.S. regional accreditors recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation (CHEA), holding the highest level of quality assurance at the institutional level.



مجلس التعليم العالي  
Higher Education Council



## About AUBH

AUBH is the first comprehensive, purpose-built, American-style co-educational university in the Kingdom of Bahrain, and is supported through the Mumtalakat portfolio. The University offers a holistic journey for students and unique approach to education that fosters interaction and collaboration between students, faculty and the professional community.

The contemporary, 75,000 square meter campus is located in Riffa, Bahrain. The innovative and high-tech campus enhances the teaching and learning experience for both faculty and students. Along with classrooms, library and labs, the campus includes a Sports Center with indoor and outdoor courts and fields, vast Student Commons, and an Auditorium for special events.

AUBH curricula is built by experts and specialists to equip students with the knowledge and soft skills to succeed in a rapidly ever-changing environment. The AUBH quality of American-style education mirrors that of the best universities in the United States. The University's unique academic structure enables students to find their real passions and allows them to develop their abilities, leading to long successful careers in their chosen industry.

AUBH is proud to be licensed by the Higher Education Council of the Ministry of Education of Bahrain. The University is seeking institutional accreditation with one of the six U.S. regional accreditors recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation (CHEA), holding the highest level of quality assurance at the institutional level.

*“The vision is to position Bahrain as a **regional hub** for **quality higher education**, producing graduates with the skills, knowledge and behaviors required to succeed in the **global economy** while contributing to the sustainable and competitive growth of Bahrain.”*



# Our Educational Philosophy

## An Experiential Approach

At AUBH, we go beyond imparting knowledge and focus our attention on providing students with the tools they need to be successful and give them real-world experience to promote critical thinking and dynamism. Over the next 10 years, international employers expect their demand for STEM professionals to rise substantially, and we are proactively responding to this need through our STEM-based programming.

AUBH promotes a broad array of development skills, from collaboration to creativity, critical thinking to problem solving, and leadership to service. Our students are introduced to non-traditional educational settings such as workshops, labs, studios, internships, and real-world case studies that allow them to observe, model, apply, and master employability skills. Our flexible curriculum give students the freedom to discover new interests and career pathways. During the first two years of our courses, students will be assisted and guided to find their true passion within our dynamic program offerings.

*\*Science, Technology, Engineering, and Math.*

## Mentorship & Advisory

AUBH recognizes the need for mentorship and advising. We want our students to be inspired by their mentors, faculty, support staff and each other, finding inspiration and motivation along the way. It is our goal to offer extra-curricular events - ranging from speaker series to clubs and sports teams, where fostering collaboration, teamwork and celebrating individuality are paramount.

Our faculty and mentors establish relationships with students on a personal level, becoming familiar with their personal and professional goals, which when intertwined with emphasis on employability and competitiveness, result in the most competent and valuable candidates for this increasingly global workforce.

*A combination of knowledge, skill, and ability is essential for success. Today's professions, markets, and employers value graduates who possess a combination of professional knowledge, technical expertise, and an array of soft skills.*

## Employment Readiness

Automation across industries has led to many jobs disappearing, and being replaced with new ones requiring innovative skills that are not traditionally taught in tertiary education. A combination of professional knowledge, technical expertise, and an array of soft skills are now demanded; with creative thinking, ingenuity, entrepreneurship and digital literacy being central to the new graduate toolbox.

In their 2019 Global Learner Survey, U.S. based educational consultants Pearson, discovered what they call a "learner driven revolution", and emphasized the needs of employers for their young workforce to possess soft skills; or people skills, which make us unique – this talent is what makes companies stand out from the crowd. At AUBH, we have a constant eye on creativity, originality and problem solving in our curriculum and the way we teach, so our graduates can be confident that they are ready not just academically, but personally, for today's dynamic economy.

Across our disciplines of Business and Management Engineering, and Architecture and Design, our unique curricula is based on best-practices from highly acclaimed U.S. colleges and universities, and our faculty are handpicked to offer the best combination of local and international teachers, and researchers in their respective fields. They have created a tailored curriculum which is experiential, interactive, and entrepreneurial, with the aim of creating work-ready graduates, who are a cut above the rest in the Kingdom, and can transition seamlessly from academia to application.

# Academic Information



## Bachelor of Arts in Multimedia Design

### 4-Year Undergraduate Curriculum

#### Why Multimedia Design?

Designers with capabilities across multimedia have the creative world open to them, with opportunities in graphics, illustration, web, gaming, film and video, social media and photography to name a few. The entire world engages with every aspect of modern life through various forms of media, and it is the creators behind this imagery, videography and innovative art that we are shaping through our courses. Multimedia is also non-specific by industry, meaning that the skills and knowledge possessed by these versatile designers can offer careers in literally any sector or organization – the sky's the limit.

#### Who Should Apply?

This 4-year undergraduate program gives students the opportunity to specialize in mass communication, production, or advertising, so an interest and knowledge of these industries will be a bonus. If you have a creative flair and excellent visual communication skills, or perhaps an interest or passion for art, then Multimedia Design is for you. Students who possess strong IT skills and have a basic understanding of design software will also have an advantage on this creative program.

#### Program Content

At the beginning, students are exposed to the role of imagery in culture, along with the ability to translate concepts, subjects, themes or narratives into visual language. Focus is given to today's computer culture, covering information networks, multimedia environments and design and innovation processes. Each specialisation option develops a solid base of multimedia skills and knowledge, encompassing interface design, 2-D animation, video production, introductory software development, web-based design, and digital audio, and hands-on experience with real-world multimedia production.

Budding photographers and videographers have their talent nurtured by learning technical skills and the process and philosophy of the art, moving on to image modification skills. Hand artists will also excel here in learning the translation of their craft to the digital medium.



With electives offered across business and professional services as well as technology entrepreneurship, designers are well-versed in not only the technical and creative side of their field, but are also given the awareness of how their skills enhance companies and products, enabling them to take on leadership roles in a variety of sectors.

A key element of this program is the internship, which allows students to apply their learning in a real-world scenario, spending one month with one of AUBH's partner organizations. Graduates of this course will find themselves as work-ready designers, with potential careers in every area of life.



# Academic Information



## Bachelor of Business Administration in Finance

### 4-Year Undergraduate Curriculum

#### Why Finance?

The financial sector is a diverse and fascinating career field, and with this internationally-centric business degree majoring in finance, opportunities exist in the leadership of any business, non-profit organization, or government agency. This course also has a strong focus on financial management for entrepreneurship, enabling students to pursue an advisory role to all scales of corporations.

#### Who Should Apply?

With this 4-year undergraduate curriculum, we are cultivating future business leaders who have a strong interest in economics and core STEM subjects such as mathematics and science. The ability to self-motivate and self-start will be a bonus. Applicants should have strong analytical skills and an ability to work collaboratively across all levels of an organisation, with an existing eye for financial opportunities in a company or situation.

#### Program Content

Business students will gain a unique blend of analytical, conceptual and strategic problem-solving skills which can be applied across a range of industry sectors. This professionally-oriented four-year program provides a solid grounding in the entire business ecosystem, incorporating accounting, business law, macro and micro-economics, marketing, management, strategy and ethics. Advancing to focus on the principles of banking, the financial services market, corporate finance and business research methods, the program delves into detailed financial models and performance evaluation. Emphasis is also given to the borrowing, lending and investing of money, facilitating a dynamic understanding of the real-world workings of the financial industry.

A key element of this program is the internship, which allows students to apply their learning in a real-world scenario, spending one month with one of AUBH's partner organizations. Graduates of this course will find themselves as work-ready finance professionals, with potential careers in every area of life.





## Academic Information

### Bachelor of Business Administration in Management

#### 4-Year Undergraduate Curriculum



#### Why Management?

Modern managers at the top of their game do not only lead teams – they are skilled problem-solvers, experts at cost analysis and are able to leverage technology to develop their businesses and impact wider industries. A BBA degree in Management creates a world of opportunity for leadership careers across industry, government, and non-profit organizations, as well as for advanced study.

#### Who Should Apply?

With this 4-year undergraduate curriculum, we are cultivating future business leaders who have a strong interest in collaboration and communication, and are able to negotiate any situation skillfully. The ability to self-motivate and self-start will be a bonus, due to the case study and internship elements of this program. Applicants should have strong analytical skills, and an ability to work collaboratively across all levels of an organisation, with an existing eye for business development and team talent opportunities in a company or situation.

#### Program Content

BBA students study a holistic program require analytical, conceptual and strategic problem-solving skills, and can be applied across a range of industry sectors. This professionally-oriented four-year program provides a solid grounding in the entire business ecosystem. It incorporates accounting, business law, macro and micro-economics, marketing, management, strategy and ethics. Following the core programs you will learn to address emerging issues, and to respond with innovation, through focused modules on operations management, HR, cross-cultural development, and international trade and investment. This program also develops entrepreneurship, with family business, managing change and negotiation as key advanced elements. Throughout the program the use of problem analysis, critical thinking, communication skills, and technological skills ensure graduates are work-ready leaders.

A key element of this program is the internship, which allows students to apply their learning in a real-world scenario, spending one month with one of AUBH's partner organizations. Graduates of this course will find themselves as work-ready business professionals, with potential careers in every area of life.



# Academic Information



## Bachelor of Science in Computer Engineering

### 4-Year Undergraduate Curriculum

#### Why Computer Engineering?

Perhaps the most in-demand skillset in today's tech-centric world, Computer Engineering and its application across all industries is changing the way we experience life and is evolving rapidly. We want to place our students at the forefront of the telecommunications, networks, and electronics industries. Our versatile graduates can go on to a multitude of careers in the technological development of practically any sector.

#### Who Should Apply?

This 4-year undergraduate program produces dynamic computer engineers who enjoy working collaboratively and can adapt to the constant change of the industry. If you love to experiment and have a passion for technology, then Computer Engineering is for you. Applicants to this degree program will need a strong basis in mathematics, sciences, electronics and computing basics, and need to be able to self-evaluate throughout their studies.

#### Program Content

In the first year, this program tackles core principles of engineering mechanics, calculus, algebra and physics, homing in on the basics of computer organization and operation. As students advance, more complex elements of digital systems, electronics, networking and security are examined. Computer Engineering is one of our most flexible programs, giving students the opportunity to select from their choice of professional electives, with innovative options such as Web Programming, Circuit Design, Safety Engineering and Materials Science.

A key element of this program is the internship, which allows students to apply their learning in a real-world scenario, spending one month with one of AUBH's partner organizations. Graduates of this course will find themselves as work-ready computer engineers, with potential careers in every area of life.



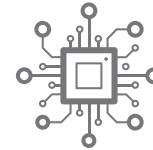




## Academic Information

### Bachelor of Science in Computer Science

#### 4-Year Undergraduate Curriculum



#### Why Computer Science?

Computer Science is one of the most sought-after skill sets, opening doors to dynamic and entrepreneurial career possibilities and opportunities with tech giants and SME's. This program develops students' ability to program, design, test, develop and innovate which can be applied throughout today's tech-centric world. Students learn to address computer systems and devices, at both hardware and software levels. Their well-rounded skills cover testing, development, optimization, implementation, maintenance, analysis and design.

#### Who Should Apply?

This 4-year undergraduate program will have a foundation in mathematics, sciences, electronics and computing basics. Applicants to this degree program should have strong analytical skills and the ability to self-evaluate throughout their studies.

#### Program Content

This program focuses on detailed hardware and software systems along with multiple levels of testing, development, optimization, implementation, maintenance, analysis and design. The curriculum will cover scientific modules in programming, networking and security, algebra, mathematics and analysis, which are then applied to innovative real-world uses such as artificial intelligence, machine learning and network management.

To nurture individual interests, elective modules are offered in cryptography, graphics and data mining techniques.

A key element of this program is the internship, which allows students to apply their learning in a real-world scenario, spending one month with one of AUBH's partner organizations. Graduates of this course will find themselves as work-ready computer scientists, with potential careers in every area of life.



## Academic Information



### Bachelor of Science in Industrial Engineering

#### 4-Year Undergraduate Curriculum

#### Why Industrial Engineering?

Amazon, FedEx, Disney, Mercedes-Benz, and Tesla - just a few major economic giants who have recently advertised for Industrial Engineers. This internationally mobile and varied career can be applied in leadership roles across a multitude of sectors, be it manufacturing or professional, technical, and scientific services - and the industry is growing year on year. Aerospace, architecture, automotive, machinery, artificial intelligence, healthcare - the sky is the limit with this practical and multi-faceted degree choice.

#### Who Should Apply?

This 4-year undergraduate program produces versatile Industrial Engineers who can integrate science, engineering and socio-economic knowledge, and can go on to lead within the sector. If you have good interpersonal skills alongside a strong interest in mechanics, Industrial Engineering will bring out the inventor and innovator inside you. If you also have a strong basis in mathematics and science, plus a streak of creativity, then Industrial Engineering is the right program for you.

#### Program Content

The core IE curriculum is built on a broad foundation of math and science modules, combined with computer science, mechanics, and engineering design. Advancing to incorporate electrical engineering, tech entrepreneurship, machine learning and the science of materials - with an emphasis on operational application throughout - Industrial Engineering combines technical and management skills, encouraging analytical thinking and problem solving. This flexible degree program also delves into a range of systems and technologies with applications in energy production, robotics, environmental systems, materials, composites, transportation, manufacturing, machine design and many more.

With electives offered across business and professional services as well as computer science and even tourism, our Industrial Engineers are well-versed in not only the practical side of their field. They are also given the awareness of how their skills enhance companies and products, enabling them to take on leadership roles in a variety of sectors. A key element is the internship, which allows students to apply their learning by spending one month with one of AUBH's partner organizations. Graduates of this course will find themselves as work-ready industrial engineers, with potential careers in every area of life.



# Academic Information



## Bachelor of Science in Mechanical Engineering

### 4-Year Undergraduate Curriculum

#### Why Mechanical Engineering (ME)?

Mechanical Engineering is an international and diverse career path that can be applied in leadership positions across a various industries. This practical and multifaceted program develops students' passion for design while building skillsets that can be applied in many areas such as aerospace, architecture, automotive, machinery, healthcare and artificial intelligence

#### Who Should Apply?

This 4-year undergraduate program enables students to design processes and manage systems while fostering the ability to apply math and science principles to solve problems related to moving objects. Applicants should have strong practical and analytical skills with a basic interest and curiosity towards discovery of how every-day objects function.

#### Program Content

This program combines practical and management skills to encourage analytical thinking and problem solving. The core curriculum is built on a broad foundation of calculus and physics modules with focus on computer programming, methods of analysis and engineering design. It further advances to incorporate electrical engineering, advanced use of CAD software, engineering mechanics and simulated systems. Key principles are explored in detail, including thermodynamics, fluid mechanics and advanced design of machinery.

Elective modules are offered across many areas of interest, such as continuum mechanics, solar energy or biomechanics, to ensure that students are able to nurture interests as the course develops.

A key element of this program is the internship, which allows students to apply their learning in a real-world scenario, spending one month with one of AUBH's partner organizations. Graduates of this course will find themselves as work-ready mechanical engineers, with potential careers in every area of life.





## Academic Information

### Intensive English Program (IEP)



The Intensive English Program (IEP) is designed to provide developmental English proficiency support to non-native speakers, wanting to attend AUBH's English speaking University. Courses prepare students to gain confidence and perform academic tasks in reading, writing, listening, communication, and study skills. Program completion is a pre-requisite to being admitted as an AUBH undergraduate, for those with less than an IELTS score (or AUBH approved equivalent) of less than 6. The goal of the program is for students to achieve academic success at AUBH, where English is the medium of instruction, and central to the educational experience of students. The curriculum consists of three components: General English, Academic English, and Study Skills. Coursework will also focus on best practices to achieve passing scores on the International English Language Testing System (IELTS), and Test of English as a Foreign Language (TOEFL) iBT (Internet-based TOEFL test).

#### The program is offered in two levels:

Level 1 Course Minimum Entry Score: IELTS score of 5 (or AUBH approved equivalent).

Level 2 Course Minimum Entry Score: IELTS score of 5.5 (or AUBH approved equivalent).

\*Note: Once a student has enrolled in a course (either Level 1 or Level 2) they cannot transfer to another level or course after the add-drop period.



## Academic Information

### Linguaskill Assessment Test

AUBH is an official Cambridge Assessment Center for English language testing. We have opened English language proficiency testing online to all candidates in the Kingdom of Bahrain and abroad.

Drawing on over 100 years of research, Cambridge Assessment exams are trusted as secure English tests by governments worldwide. Linguaskill results are aligned to the Common European Framework of Reference (CEFR), the international standard for describing language ability. Cambridge qualifications are internationally accepted as the highest quality mark in English language assessment.

Linguaskill is a quick and convenient online test to assess the English levels of individuals and groups of candidates, powered by Artificial Intelligence technology. It tests all four language skills - speaking, writing, reading and listening - in modules.

- This test is open to **all candidates**.
- To book your test, please fill out the form here or e-mail us at [admission@aubh.edu.bh](mailto:admission@aubh.edu.bh).
- The test will be taken through the online platform ProctorU.
- Test cost: BHD 100



Faculty, students, and staff can access over 170,000 of the latest international e-books, research papers, and more than 25,000 e-journals in different languages, as part of AUBH's ProQuest offering. The library also subscribes to all major English and Arabic newspapers and magazines.



### Our Campus

Our stunning campus was designed by US-based architects Ayers Saint Gross (ASG), who are specialists in creating university spaces which lend themselves to creativity through open areas, ease of flow and natural light. The campus aesthetic was designed to enhance interaction and collaboration between students, faculty and staff, providing a distinctive educational venue unique to the Middle East.

## Campus Life

The campus is a joy to study and work in, with our central Academic Quad consisting of three-floor academic buildings, purpose-built to house multimedia and chemistry labs and innovative study technologies such as Clevertouch classroom screens for instant device sharing and note saving.

### State of the Art Study Space

Our dual-floor library is at the heart of the campus and can accommodate over 200 simultaneous users in both shared and private study spaces and meeting rooms. In addition to serving as an e-resource center, the library holds a collection of more than 1000 text and reference books and periodicals in individual sections. Faculty, students, and staff can access over 170,000 of the latest international e-books, research papers and more than 25,000 e-journals in different languages as part of AUBH's ProQuest offering.

The library subscribes to all major English and Arabic newspapers and magazines. There are several study areas with computers, accessible for downloading research papers, e-journals, e-books and other reading material. Online Public Access (OPAC), study rooms, meeting rooms, reference and periodical sections, as well as relaxation rooms are available in addition to separate accession, circulation and technical sections.

### Campus Life

Health and wellness are at the heart of our student experience at AUBH, and with this in mind we have created a holistic space where students can work out, relax, take part in team sports or socialize with friends. Our Sports Center fuses athletics and wellness and is equipped with a spacious fitness center featuring cardio and strength training spaces and over 15 exercise machines; a basketball court, floodlit soccer field, and two group exercise rooms where various fitness classes are offered to students.

Adjacent to the Sports Center is the Student Commons, which is home to various non-academic campus spaces including dining, socializing and student activities. The ground floor houses food & beverage outlets along with a vast lunchroom. The first floor is dedicated to the Student Council and student clubs, set up with different sitting areas for students to independently socialize.

Visit [tour.aubh.edu.bh](http://tour.aubh.edu.bh) to go on a virtual tour of the AUBH Campus.



# Holistic Student Experience

At AUBH, we know that life outside of study is as important as your exam scores, and we want all our students to have a well rounded University experience, that is on a par with experiences abroad. With this in mind, our 75,000 sqm Riffa Campus is alive with a host of leisure and extra-curricular activities to enhance the student experience, and create a fun space that fosters interaction and collaboration between students, faculty and the community.



## Student Council

Our first Student Council Committee was elected in October 2019, with the vision of providing resources and energy aimed creating a better student experience at AUBH. The role of these bright and committed individuals is to serve as student representation in university governance, ensuring all voices are heard and amplified appropriately. Council members assist with campus events and activities, mentorship and shaping the University's policies and culture. Anyone who would like to share ideas or be involved with the Student Council, can contact the Student Council President.

*"Play is the highest form of research."*

**Albert Einstein**



## Sports & Activities

AUBH envisions the campus to be a place of learning both in mind and body, with students participating in both individual and team sports. Sports range from basketball in our state of the art sports hall, soccer on our floodlit AstroTurf pitch; or boxing in a class run by our President. We continuously work towards creating an environment conducive to the health and fitness of our students.

## Clubs & Societies

Overseen by the AUBH Student Council, students have access to a plethora of clubs and societies catering to every interest, from football to photography. The clubs and societies operate with the ethos of collaboration amongst students and the wider AUBH community. In keeping with our approach to education, students are free to conceive their own ideas for campus activities and events, to mutually thrive in a self-starting environment.



## Student Health

Health and well-being are our primary concern for students, particularly those living away from their home countries who may require additional pastoral care. The NHRA accredited AUBH Clinic provides healthcare advice and basic first aid, with an open-door policy from our experienced on-site healthcare practitioners. In addition, the renowned Awali and American Mission Hospitals are less than 5km away from our campus, both offering A&E services, plus all specialties from a team of international doctors and nurses. Many pharmacies are situated within a short drive from the campus, with reputable ones in the Riffa area including Boots, Nasser and Bahrain Pharmacy.

# Admission Process

All applicants must have completed a secondary (high) school education or the equivalent of 12 years of schooling.

## Required Documents

### University admission

To formally be admitted to the University, you will need to provide the following original documents or proof of pending results:

- Statement of graduation / High school diploma.
- High school transcripts (semesters 1-6 for government schools or grades 9-12 for private schools).  
Note: Please contact the Admission Office if you are under the following curriculum:
  - A-level
  - IB Diploma
  - Other equivalent international certifications
- A personal statement (not more than 1000 words) outlining your personal achievements and why you are applying to your chosen degree program.
- English language proficiency such as IELTS (academic) or TOEFL.
- Passport copy.
- CPR copy / National ID.
- A medical report from a public health center or an approved private hospital.
- Two passport size photographs (soft or hard copies).

### Entry Requirements

College of Business & Management;  
College of Architecture & Design

- An overall GPA of 75% or equivalent
- IELTS score of 6.0 and above or equivalent
- Passing AUBH personal interview

### Entry Requirements

College of Engineering

- An overall GPA of 75% or equivalent; with a minimum score of 75% in High School Mathematics and Physics (Year 12 scores to be considered)
- IELTS score of 6 and above or equivalent
- Passing AUBH personal interview

### Entry Requirements

Intensive English Program (IEP)

- An overall GPA of 75% or equivalent
- IELTS score of 5.0-5.5 or equivalent
- Passing AUBH personal interview

Once you have completed the admission form, please return it to our Admissions Office on campus with the above documents for review.

For an appointment with a member of our Admission Office, or if you have any queries, please contact:

**admission@aubh.edu.bh**

An online admission form can be found at:

**aubh.edu.bh**

**Phone: +973 7799 7008**

**WhatsApp: +973 3366 3343**





# Tuition and Fees






## The tuition and fees stated below are applicable for students, Bahraini and International, registering for the Academic Year 2020–2021.

The tuition and fees stated below are applicable for students, Bahraini and International, registering for the Academic Year 2020-2021. Enrolled students must comply with the Financial Regulations of the University as published in the Student Handbook. The University tuition and fees are subject to change in accordance with the Higher Education Council regulations.

### Tuition and Fees

Tuition covers the cost of the programs only. Full time students must take a minimum study load of 12 credit hours.

The table below details tuition and fees per semester:

|   | Fall/Spring   | Summer         | Due  |
|---|---|----------------|--|
|  <b>Undergraduate Degree Programs Tuition</b><br>(12 to 18 credit hours) | <b>Up to BHD 3,600</b><br>(BHD 200 per credit hour) |                | Payable before the end of the add/drop period. |
|  <b>Preparatory Program Tuition</b>                                      | <b>BHD 3,050</b>                                    | <b>N/A</b>     |  |
|  <b>Student Activities Fee*</b>   | <b>BHD 100</b>                                      | <b>BHD 50</b>  |  |
|  <b>Technology Fee**</b>   | <b>BHD 50</b>                                       | <b>BHD 30</b>  |  |
|  <b>Seat Reservation Deposit</b><br>(non-refundable)                   | <b>BHD 600</b>                                      | <b>BHD 300</b> |  |
|   | (Amount will be deducted from tuition)              |                |  |

#### \*Student Activities Fee

Student Activities Fee supports on-campus programs and activities that enhance campus life and provides access to the sports and recreation facilities. All students are required to pay this fee once per semester.

#### \*\*Technology Fee

Technology Fee supports the technology infrastructure, resources and services that enhance student learning experiences and to continually provide innovative solutions in line with the University's mission. All students are required to pay this fee once per semester.

### Other Fees

| Type  | Amount (BHD) |
|---|--------------|
| Application Fee (non-refundable)*   | 25           |
| Study Overload (rate applicable for registering in more than 18 credit hours) | 225          |
| Lab/Studio Fees (course specific)   | 75           |
| Internship Registration Fee   | 25           |
| Transcripts Fee   | 5            |
| Library Fine (rate per day per item)  | 2            |
| Late Registration Fee   | 50           |
| Late Payment Fee  | 50           |
| ID Card Replacement Fee   | 10           |
| Locker Fee  | 25           |
| Graduation Fee  | 100          |
| Degree Attestation Request Fee  | 50           |
| Parking/Smoking Violation Fine  | 50           |
| Appeal Request Fee  | 30           |
| Test Re-take Fee  | 25           |
| Placement Tests/Assessments   | 30           |
| Credit Transfer Request Fee   | 30           |
| Degree Certificate Replacement Fee (if lost or damaged)                       | 100          |

**NOTE:** Students/Applicants should always quote their student/applicant ID and name when making a payment. For applicants, in the case of unavailability of application number, please quote your passport number. Failure of the above will delay the allocation of the payment to the student account with the university.

## Methods of Payment

Students can pay for tuition and charges by multiple methods as described below:

### • Bank Transfer/Fawri/Fawri+

Payable to the following bank account:

- Bank Name: **Al Salam Bank**
- Account Name: **American University of Bahrain**
- IBAN: **BH60ALSA00131500100101**
- SWIFT: **ALSABHBM**

A copy of the Bank transfer should be emailed to [finance@aubh.edu.bh](mailto:finance@aubh.edu.bh).

### • Point of Sale (POS)

All major debit and credit cards excluding American Express are accepted.

### • Fawateer

Available through any eBanking platform or the BenefitPay mobile application. Under Fawateer, go to Education, and select American University of Bahrain.

### • Student Portal

Online payment within the Student Portal. All major credit cards excluding American Express or international debit cards are accepted. Debit cards issued in Bahrain are not accepted under Student Portal.

### • Online Payment via Email link

Online payment through an email link. All major debit and credit cards excluding American Express are accepted.

### • Checks

Payable to **"American University of Bahrain"**.

### • Cash

To be deposited at any Al Salam Bank branches:

- Account Name: **American University of Bahrain**
- Account Number: **131500100101**

# Financial Regulations

## Late Registration

University students must adhere to registration deadlines. Registration of courses must be before the Add/Drop period. Registration during or after the Add/Drop period is subject to a Late Registration Fee.

## Late Payments

University students must adhere to payment deadlines. Payments completed after the deadline for each installment is subject to a Late Payment Fee.

## Outstanding Balances

Students with outstanding balances or financial obligations will:

- Not be able to access the learning management systems.
- Not be able to view their grades.
- Not be eligible to register for the following semester.
- Not be able to get transcripts, grades, graduation/completion letters and certifications.

## Refund Policy

### – Dropping/Withdrawing from Courses:

In the event a student drops a course during the add/drop period, the student will be refunded 100% of paid tuition fees for the course as long as the student maintains minimum of 12 credit hours. Non-attendance of classes does not imply that the student has dropped the course, and the tuition fee will be applicable.

In the event a student withdraws from a course after the add/drop period, the student will be not be refunded of the paid tuition fees for the course.

### – Withdrawing from the Semester/University:

In the event a student chooses to completely withdraw from the University or a semester, the following refund schedule will apply for the paid tuition fees and charges excluding the non-refundable fees and deposits:

| Schedule                   | Refund |
|----------------------------|--------|
| Before the Add/Drop period | 100%   |
| During the Add/Drop period | 50%    |
| After the Add/Drop period  | 0%     |

All refund requests will be processed within 20 working days.

To download the **Refund Request Form**, please visit the Download Center on our website.

**To submit the request, please send the form to [finance@aubh.edu.bh](mailto:finance@aubh.edu.bh) or call +973 77977031 for further information.**

## Value Added Tax (VAT)

All fees and charges stated on this page are exclusive of Bahrain Value Added Tax (VAT).

VAT charges, where applicable, shall be charged in accordance with the Decree-Law No. (48) for the year 2018 regarding Value Added Tax and its Executive Regulations issued under Resolution No. (12) for the year 2018. Any subsequent changes in VAT law will be applied.

## Installment Plans

The University is pleased to offer students installment payment plans for the Tuition Fee over the period of a semester (Summer semester not included). To enroll, an Installment Plan Request Form must be completed by the student and submitted to the Finance Department. The installment plan is offered at the discretion of the University and may change over time.

To download the Installment **Plan Request Form**, please visit the Download Center on our website.

**To enroll, please send the form to [finance@aubh.edu.bh](mailto:finance@aubh.edu.bh) or call +973 77977031 for further information.**

## Family Tuition Discount

To avail a family tuition discount, two or more first degree family members must be enrolled at AUBH. To receive the family tuition discount, the Family Tuition Discount Form must be completed by the students and submitted to the Finance Department. The family tuition discount is offered at the discretion of the University and may change over time.

To download the **Family Tuition Discount Form**, please visit the Download Center on our website.

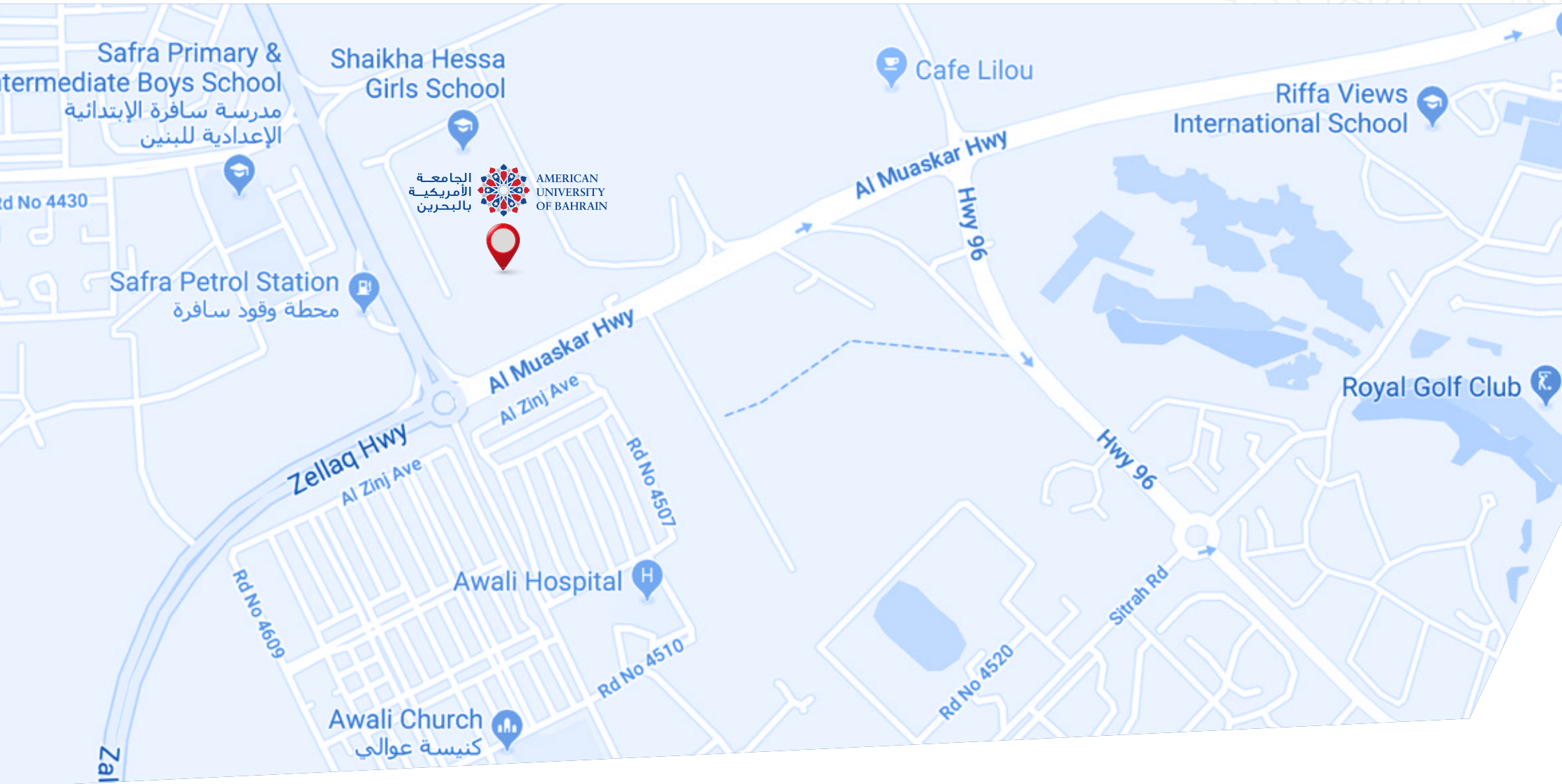
**To apply, please send the form to [finance@aubh.edu.bh](mailto:finance@aubh.edu.bh) or call +973 77977031 for further information.**

## Scholarships and Financial Aid

The University may offer scholarships or financial aid to students to begin or complete their studies. All scholarships and financial aid offered are at the discretion of the University and may change over time. For further information, please refer to the Scholarships page.







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